



**CITY OF MONTEBELLO
ADMINISTRATION**

MEMORANDUM

DATE: March 19, 2020
TO: Honorable Mayor and City Council
FROM: René Bobadilla, City Manager
RE: City Council Newsletter

1. Recreation & Community Services
2. Public Works

RECREATION & COMMUNITY SERVICES

Recreation Division

In response to the Coronavirus (COVID-19) and in an effort to protect public health and all our community according to the City Council's local emergency declaration issued on March 12, 2020, and Governor Newsom's Executive Order directing all Californians to follow public health directives, there will be no public access to any and all public facilities.

Here is what these actions mean for our Parks and Recreation programs:

Effective immediately:

- The Recreation Main Office, Holifield Park Community Center, Reggie Rodriguez Park Community Center, Cathy Hensel Gym and Youth Center will be temporarily closed.
- Public parks will be closed to the public, athletic field lighting will not be turned on and restrooms will be closed. Park security lighting will remain on.
- All City-sponsored events will be canceled including Eggstravaganza, Skate contests, etc.
- All City-sponsored sports programs have been suspended.
- All City-sponsored classes and programs at City facilities and parks have been suspended.
- All City-sponsored childcare programs have been suspended.
- All events or conferences on City-owned properties anticipated to attract more than 50 people (including youth sports organizations) will be canceled.
- The Senior Congregate meal program provided by the YWCA will only distribute five take-home frozen meals to registered participants on Wednesdays at 11:00 a.m. in the Senior Center parking lot in a manner that limits contact. The Senior Center will not open for daily meals.
- New reservations of facilities at Montebello Parks including picnic areas will be suspended.
- Golf tournaments with an excess of 50 participants will be canceled/postponed. All program participants, renters and park patrons have been notified of these changes via email, phone calls, the My Montebello App, and posted signage at Park facilities.

Golf Commission

The Golf Commission meeting scheduled for Wednesday, March 18, 2020 at 6:30 p.m. has been canceled due to City Hall closures. The next meeting is scheduled for Wednesday, April 15, 2020.

Culture and Recreation Commission

The next Commission meeting scheduled to take place on Thursday, March 19, 2020 at 5:30 p.m. has been canceled due to City Hall closures. The next meeting is scheduled for Thursday, April 16, 2020.

My Montebello Smartphone App

The “My Montebello” app is available in the Apple App Store and Google Play Store. Please download the app for the latest City updates.

As of March 18, 2020, the app has been downloaded onto 784 devices and the City has received 48 new work orders within the week. A total of 256 work orders have either been referred to the appropriate contracted agency, resolved by staff, or are pending repair.

PUBLIC WORKS

NOTABLE PROJECTS

ENGINEERING

PAVING THE WAY – On December 18, 2019, the City Council approved a \$27.0M Street Improvement Bond to invest in the City’s Infrastructure. The Project calls for street and sidewalk improvements on various streets citywide. On Monday, March 9, 2020, the Contractor began mobilization and concrete repairs in the first area. The Contractor continues to perform concrete repairs, weather permitting. They also distributed notices to residents and businesses; and installed projects signs in the first repair area. The streets in the first area are mostly in the northeast quadrant of the City. The concrete repairs consist of sidewalks, curbs, gutters, driveways and new American with Disabilities (ADA) ramps at street corners. After the concrete repairs are completed the asphalt pavement repairs will begin in May of 2020.

MONTEBELLO BOULEVARD BIKE LANE AND SIDEWALK ACTIVE TRANSPORTATION PROGRAM (ATP) GRANT PROJECT – Work on this project began with the mobilization and concrete improvements (sidewalks, curb & gutters, ADA ramps, etc.) on the west side of the Project. Construction operations continue mostly on the eastside of the street and median. Some utilities have relocated their lines, as required by the Project. Southern California Gas Company is currently relocating an existing gas line in the project area. Other utilities are still designing the utility relocation, such as Southern California Edison (SCE) and AT&T. The Contractor continues with the installation of the recycled water line for the Montebello Hills Project. An existing City Water System potable water line has been adjusted to allow the widening of the road on the eastside of the project. The City and contractor continue to meet on a weekly basis to review work progress and coordinate with impacted utilities.

BEVERLY BOULEVARD STREET IMPROVEMENTS (21ST STREET TO HOWARD AVENUE PROJECT – CP No. 866) – The Project will consist of removal and reconstruction of existing concrete sidewalks, curb and gutters, driveway approaches, curb ramps, cold milling existing asphalt concrete pavement, adjustment of sewer manholes frames and covers, raising water valve covers to finished grade, installation of pavement markings, curb painting, and installation of traffic loops. On February 12, 2020, the City Council awarded a construction contract to Gentry Brothers for this Project. Additionally, at the same meeting the City Council approved the release of a Request for Qualifications for Public Works Inspection and Construction Management Services for this Project. Construction is not anticipated to start until early/mid April 2020.

ARROYO DRIVE STREET IMPROVEMENTS PROJECT (CP No. 858) – The Project calls for street and sidewalk improvements on Arroyo Drive between Astra Drive and Rose Glen, including new sidewalk, curb & gutter and storm drain on the north side of Arroyo Drive (between Paramount Boulevard to Rose Glen), pavement restriping, adjustment of sewer manholes, ADA ramps, etc. On February 12, 2020, the City Council awarded a construction contract to Sequel Contractors for this Project. Additionally, at the same meeting the City Council approved the release of a RFQ for Public Works Inspection and Construction Management Services for this Project. Construction is not anticipated to start until early/mid April 2020.

BEACH STREET IMPROVEMENTS PROJECT – The Project calls for street and sidewalk improvements on Beach Street between Vail Avenue and 3rd Street, including new sidewalk, curb, gutter and storm drain, pavement restriping, adjustment of sewer manholes, ADA ramps, etc. On February 12, 2020, the City Council approved the release of a RFQ for design and engineering services for the proposed improvements with proposals due now on Tuesday, March 17, 2020.

VARIOUS STREET IMPROVEMENTS PROJECT (CP No. 873) – The Project calls for street and sidewalk improvements on the following streets: Beverly Terrace (Maple to Easterly End Cul-de-Sac), Hay Street (Garfield Avenue to Southerly City Limit), Los Amigos Avenue (Weimar Way to Las Flores), and Oakwood Avenue (Montebello Boulevard to Spruce Street). All street paving operations and concrete repairs have been completed. The contractor and Inspector are finalizing the project close-out documentation. The Notice of Completion (NOC) is tentatively scheduled for City Council approval on Wednesday, April 8, 2020.

STREET AND INTERSECTION PAVEMENT REHABILITATION PROJECT (CP No. 872) – The Project calls for street and intersection pavement rehabilitation and sidewalk improvements, on the following streets: Weimar Way (Avenida De La Merced to Los Amigos), Madison Avenue (Taylor to 12th Street), Holger Drive (Victoria to Forbes), and Via Campo at Vail Avenue Intersection. All street paving operations and concrete repairs have been completed. The contractor and inspector are finalizing the project close-out documentation. The NOC is tentatively scheduled for City Council approval on Wednesday, April 8, 2020.

TRAFFIC & SAFETY COMMISSION – The next Commission meeting scheduled for Wednesday, April 1, 2020 at 6:00 p.m. in the City Council Chambers.

IMPORTANT MESSAGE FROM SOUTHERN CALIFORNIA EDISON (SCE) AND W.A. RASIC CONSTRUCTION - W.A. Rasic Construction, a contractor for SCE, is currently working on upgrading SCE's subsurface infrastructure (electric underground vault installation and replacement, which are critical to ensuring reliable power to customers) on Beverly Boulevard, between Spruce Street and 300 feet west of Howard Avenue. Rasic Construction has implemented the approved traffic control plans (including restriping and reduction in the number of westbound lanes). It is estimated that the work will take approximately 60 days to complete. Motorists are advised to expect delays and use alternate routes, especially during peak traffic periods.

IMPORTANT MESSAGE FROM SOUTHERN CALIFORNIA GAS COMPANY – The Gas Company began replacement work on their existing gas main and service lines in the area of Vail Avenue, Via Palermo, Appian Way and Westmoreland. All work will be completed per City issued permits and approved traffic control plans. The Gas Company has placed electronic message boards in the area and has provided notices to impacted residents.